**Heddon on the Wall Parish Council**

The minutes of the Heddon on the Wall Parish Council meeting

Held on **Wednesday 14th September 2016 @ 7.15pm** in Heddon Library

 *.*Louise Pringle

 Clerk to the Council

# AGENDA

Kerry Shaw, a resident, attended the meeting on behalf of Hadrian’s Wall Community Champions

1. **PRESENT & APOLOGIES FOR ABSENCE**

Present: Mrs Gardner-Medwin (chair), Mr Armstrong, Mr Adams, Mrs Cruickshank, Mr Tailford, Mr Stewart, Mr Young, Mr Iley, Clerk (Mrs Pringle). Apologies Councillor Jackson, Mrs Thompson

1. **DECLARATIONS OF INTEREST**
2. **MINUTES OF THE MEETING HELD ON 13th JULY 2016**

Proposed, seconded and signed off.

1. **MATTERS ARISING FROM THE MINUTES**

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| **Owner** | **Action** | **Status** |
| L Pringle | Council to advertise Police surgeries | **Completed** |
| L Pringle | Open a new bank account | **Ongoing** |
| L Pringle | Check HVT account | **Completed** |
| L Pringle | Open account with Darnell’s | **Completed** |
| L Pringle | Prepare letters re Throckley development for Ian | **Completed** |
| L Pringle | Contact NCC for a larger bin beside the Roman Wall | **Completed** |
| I Armstrong | To speak to John re meetings and events. | **Completed** |
| A Gardner Medwin | To collect volunteers for the traffic calming initiative | **Completed** |
| L Pringle | Advertise Police Surgeries Notice board/gossip | **Completed** |
| I Armstrong | To speak to NCC regarding cycling obstacles  | **Completed** |
| I Armstrong | Make recommendations regarding paths in the common | **Completed** |
| I Armstrong | To speak to school regarding butterfly planting  | **Completed** |
| I Armstrong | Comment on core strategy | **Completed** |
| L Pringle  | To confirm nativity authorisation | **Completed** |
| H Thompson | To comment on transport plan | **Ongoing** |
| L Pringle & I Armstrong | Formal complaint to NCC re. unauthorised agricultural buildings | **Ongoing** |
| R Young | Repair Surface under swings Welfare Field | **Ongoing** |

Councillors were not happy with the bin provided by NCC at the Roman Wall.

Cycling Obstacles were removed.

Next Police Surgeries 8th Oct and 12th Nov

It was agreed that the chair should be one of the signatories on the new bank account and existing accounts.

1. **COUNTY COUNCIL UPDATE**

Councillor Jackson was not present therefore there was no update.

1. **FINANCE**

BDO Audit (LP) – The Audit was passed with no advisory notices. The public notices for the completion of audit are displayed. The council accepted the audit results.

1. **PLANNING**

Circulation of applications (AGM) – It was decided to bring this system back for those who wanted to use it and the other members would use the internet.

**Applications**

16/03100/HPA-6 Centurion Way Heddon on the Wall NE15 0BY. Proposed kitchen extension. No objections

16/02788/FUL 2 Keepers Cottage Road From Towne Gate to Tulips Yard Heddon-On-The-Wall NE15 0DR. [Proposed subdivision of property and rear extension.](https://publicaccess.northumberland.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OBKZLYQSJ8E00&prevPage=inTray)  No Objections

 **Granted**

16/02284/FUL – Old school House, Allerburn, NE15 0HB – Demolition of expired portable building to create garage/office/storage extension to main property.

1. **ASSET UPDATE**

Library Security. (AGM) There had been concerns regarding the security of library as the middle and exterior doors do not lock automatically. However as this was not an insurance condition, easy exit was needed in case of fire and the tenants needed easy access to the facilities. It was decided to leave this as is.

Library doors (LP) - The doors are currently working correctly but a plan is in place for the next time they malfunction.

Flooring under swings Welfare Field (LP) - We have had two quotes to repair the rubberised matting under the swings with prices up to £2000 however we now have a contact procured through NCC who will hopefully be cheaper.

It was agreed to improve the foundations on the new bench on Station Road.

1. **KNOTT MEMORIAL HALL**

Electrical work and exterior work (AGM)

1. **SPORTS FIELD**

Update on changing rooms/project plan – The council were shown photos of the changing rooms which now have a floor and walls the roof should be going on next week. Due to the change in building suppliers it now has a better specification roof. We are currently looking into the water supply and electrical connection including solar panels. The council voted to go with a fire retardant coating for the building at a cost of £1000.

Business plan for Sports Field when finished. It was agreed to put this on the agenda for February when Mr. Adams would be able to report the findings of a small committee to look into other clubs to use the ground and other facilities we could include.

1. **WELFARE FIELD**

Residents’ Complaints and update on work done to rectify this. Over the summer some work has been done to improve the Welfare Field including hedge cutting, new signage, litter picks etc. we had tried to get some people involved as a volunteer team for weeding, planting etc. but this was not very successful. It was decided to do a walk round the field every March to plan for the coming summer.

Proludic Climbing frame - Over the summer the new climbing frame has been vandalised twice by older children taking out the bolt covers and making it dangerous for smaller children using the equipment, our fix had not worked and it was decided to contact Proludic for their help.

Painting of metalwork – All metalwork has been painted on seats and gates.

Broken wall – This was reported and fixed on the same day.

Trees and hedge cutting (AGM) – It was agreed to trim the hedges and cut off all saplings undermining the stone wall.

1. **HEDGE CUTTING**

Hexham Road between Houghton and the first road to Wylam (exit of Close House) (AGM) – This should be done soon by the land owner as farmers are unable to cut hedges until the 31st August so as not to bother nesting birds. It was decided to ask the landowner to see if it can be cut further back than normal so walkers will be able to use the path in the spring.

1. **ALLOTMENTS**

Communal greenhouse repairs/tidy up (LP) - In order to tidy up the allotment area a skip has been authorised to remove the glass from allotment 19 and various large items from the communal green house. Some of the allotment holders will organise the tidy up and the council will provide someone to help with heavy jobs.

Water bill – The high water bill was due to several things, over 12 months payment, dry spring etc. we checked that there were no leaks. However there has been an issue where Halls have had a problem with water pressure. Council to investigate

1. **HADRIANS WALL PATH**

Fence Break A69 – Will be fixed in September.

Update on walk through inspection – This was the first item discussed at the meeting due to the attendance of Kerry Shaw. The walk was inspected by the chair and several people from organisations dedicated to the walk, the main issue found was signage so some new signs will be going up to help walkers, A sign has been done by one of the residents to go on noticeboards, all feedback will be welcome until we come up with the finished article.

Tilt Table Sign – It was decided that three of these signs would be great around the village and Kerry discussed Heritage Lottery Funding for the first one, If we can order the equipment and have the artwork ready by end November with a view to providing the other two by March. The sight of the signs would be on the grassy area above the shops on Towne Gate, The Memorial Park and the grassy area opposite the WI in front of the bungalows, all areas where walkers seem to get a bit lost. Kerry will get us quotes and give us some views of the type of signs we will need, she will get us copies of the logos that need to be included and give us some view of good signs so our artwork will be in keeping. On the artwork it was decided not to name the businesses at the shops in case they change and to show the line of the wall even where it cannot be seen. The council voted to go ahead with these signs and a small committee of Kerry, Mr Armstrong and Mrs Gardner-Medwin will arrange the artwork and the exact site for the first sign.

An Archaeology road show will be taking place in the Knott Memorial Hall in October for people to bring along anything they have dug up Roman or not, Kerry was keen for any local community groups or organisations to have tables to advertise what they do. This will be advertised in the next gossip.

1. **DOG WARDEN**

Update on activities (J/S) – There have been over 90 of new posters put up by the dog warden over the last few weeks and he has suggested a bin along the Military Road to alleviate problems along there. There were concerns that NCC would not empty a new bin, council to investigate.

1. **CORRESPONDENCE**
2. E Mail: Historic England – Designation of War Memorial – Historic England are recommending that they schedule our War Memorial, this may be a lengthy process and more info will be given as we get it.
3. Verbal: Path behind library to the Church – This path is slippery in bad weather, as the path is for the use of churchgoers it was recommended to ask the church to put up a sign.
4. Phone: Lime tree, Welfare Field – it was decided not to prune this tree as it was not blocking too much light from the house.
5. E Mail: Trees Forge House – The council have looked at this and are happy for the owners to go ahead with NCC to have them pruned.
6. Verbal: Cherry Tree, Taberna Close – This will be done next year at the correct time.

The meeting closed at 21.20.



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| **Owner** | **Action** | **Status** |
| L Pringle | Council to advertise new Police surgeries |  |
| L Pringle | Open a new bank account |  |
| L Pringle | Prepare circulation of planning applications |  |
| L Pringle | Contact Proludic regarding climbing frame |  |
| L Pringle | Contact NCC for a better bin beside the Roman Wall |  |
| R Young | Spray weeds under play equipment in field |  |
| A Gardner Medwin/R Young | Organise sapling and hedge cutting Welfare Field |  |
| R Young | Have a word with landowner re hedge cutting |  |
| L Pringle | Organise skip for allotment tidy up |  |
| R Young | Check water issues allotments/Halls |  |
| R Young | Organise work to bench Station Road |  |
| I Armstrong/ A Gardner-Medwin | Choose signs to be used for Roman Wall, decide on exact site, commission artwork  |  |
| A Gardner Medwin  | Mail residents of Forge House regarding trees |  |
| A Gardner-Medwin | Contact Resident regarding Lime Tree Welfare Field |  |
| A Gardner-Medwin | To contact Church regarding Library path |  |
| H Thompson | To comment on transport plan |  |
| L Pringle & I Armstrong | Formal complaint to NCC re. unauthorised agricultural buildings |  |
| L Pringle | Repair Surface under swings Welfare Field |  |